



## 2025 Community Mini Grant Application

First Year Cleveland (FYC) is a cross-sector, public-private partnership committed to reducing infant mortality and eliminating racial inequities that disproportionately harm Black babies and their families.

First Year Cleveland is pleased to request proposals for 2025 Mini Grants. These mini grants are intended to support programs and services that align with First Year Cleveland's mission to mobilize the community through partnerships and a unified strategy to reduce infant deaths and racial disparities. The total funding for this 2025 mini grant funding cycle is \$50,000. FYC anticipates making approximately 10-15 awards in the range of \$2,500 to \$5,000. Since future grant funding cannot be guaranteed, applicants should consider requests for one-time funding.

Funds will be invested in community nonprofit organizations (registered 501(c)(3)s) in Cuyahoga County with preference given to programs and services serving zip codes with the highest Black infant mortality rates. Funding is intended to support immediate needs and can include, but is not limited to the following:

- Program supplies (e.g. car seats, breastfeeding/lactation supplies, diapers, bus passes)
- Instructional equipment, technology, or supplies for program implementation, enhancement, or evaluation
- Staff training, conference, or webinar registration fees, CEUs
- Technical assistance or educational activities to develop or enhance partnerships (e.g., grant writing, focus group facilitation, program evaluation, website development)

### Mini-Grant Timeline

- Grant application released: February 1, 2025
- Grant application deadline: March 3, 2025 at 5:00 pm
- Mini-grant requests will be reviewed by FYC
- Award announcements will be shared no later than March 31, 2025
- Project period is May 1, 2025-November 30, 2025
- Grantees will provide a final report and accounting to FYC (form provided) on project outcomes on/before December 15, 2025



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### **BASIC INFORMATION**

Applicant Grantee Name:

Federal Tax ID:

Fiscal Agent Name:

County:

Applicant/Grantee Contact Person:

Applicant Email:

Telephone Number:

Location Address:

City, State, Zip:

Billing Address:

City, State, Zip:

Project Lead:

Amount Requested:

Anticipated Start Date:



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### **PROJECT INFORMATION (Please describe in no more than 2 single spaced pages. Applications that exceed 2 pages will not be accepted.)**

1. Provide a brief description of your organization, including its mission.
2. Describe your proposed program, event, or project and how the requested funds will be used.
3. How does your request support First Year Cleveland's mission to mobilize the community through partnerships and a unified strategy to reduce infant deaths and racial disparities?
4. How has this project been informed by the people you intend to serve?
5. Describe the recipients or beneficiaries of your program, event, or project.
6. List the neighborhoods and zip codes in Cuyahoga County where program services are or will be provided.
7. Provide the anticipated impact of this program, event, or project.
8. Describe the metrics you will use to measure success/outcomes.
9. Give a brief description of the project timeline (funds should be spent within 6 months of award).

### **BUDGET + BUDGET JUSTIFICATION (may not exceed 2 additional pages)**

Provide a detailed budget and description of how the requested funds will be allocated. Awards should not be used to replace funds already allocated or available in funded grants, or to support personnel expenses (salary and fringe). Funds cannot be used to purchase gift cards or provide cash incentives. FYC must be notified in writing in advance of any budget or implementation changes. The final report must include all receipts that correspond to budgeted expenses.

### **FORMS & DEADLINES**

Please submit completed RFPs to First Year Cleveland by 5 PM, March 3, 2025, to: [stacey.hren@case.edu](mailto:stacey.hren@case.edu)

To expedite awards, we are requesting that all *new applicants* submit a completed Case Western Reserve University Supplier Form by March 3. Completed Supplier Forms should be submitted to CWRU via Box per instructions on the form, downloadable with this application. Completing a Supplier Form is not an acknowledgement of award, but a step to reduce processing time for fund distribution if an award is given. Email [stacey.hren@case.edu](mailto:stacey.hren@case.edu) to determine if your organization is a CWRU supplier.